

COMMISSION ON AGING MEETING

January 11, 2013

Chairman Teichmiller called to order the regular meeting of the Commission on Aging Committee at 9:00 am, on January 11, 2013, at Vilas County Commission on Aging office conference room, Eagle River, Wisconsin

Present: Teichmiller, Hayes, Nielsen, Briggs, Jensen, Proven, Wise and Radtke. Member Excused were Montgomery, and Main. Staff present were Richmond and Rein.

Approve Agenda: Agenda has been properly posted. Radtke moved and Hayes seconded to approve the Agenda as mailed.

Approve Minutes: There was a motion to approve the Minutes of the Specialized Transportation Meeting of December 12, 2012 and the Minutes of the Regular Commission on Aging Meeting of December 12, 2012 by Nielsen with a second by Radtke. Carried.

Agenda Item #4 Report of the Greater Wisconsin Agency on Aging Resources:

- Teichmiller mentioned that the four year plan has been submitted. The plan is a collection of all the Commission on Aging offices throughout the State and other projects GWAAR is involved in.
- Teichmiller stated that the budget is secure for this year.
- Teichmiller mentioned that GWAAR will be sponsoring a listening session Bob Kellerman in Madison and Wausau about the programs GWAAR is offering.
- Teichmiller mentioned that the next GWAAR Board meeting will be held on February 22, 2013 in Stevens Point.

Agenda Item #5 Program and Committee Reports

Directors Report:

- Richmond distributed the revised 2013 meeting dates and times. There was discussion that the February meeting would need to be changed to February 8th at 9 a.m.
- Richmond reported that Governor Walker has extended the SeniorCare renewal until 2015.
- Richmond mentioned that GWAAR will be offering a new director training on March 19-20 in Stevens Point.
- Richmond mentioned that interviews for the Elder Benefit Specialist and Administrative Secretary are scheduled for January 23rd. Discussion was held.
- Richmond passed around a job opening at Pastimes Adult Daycare in Minocqua.
- Richmond mentioned that Kate Gardner, Social Services, had a Memorandum of Understanding regarding Elder Abuse reviewed by Martha Milanowski, Corporation Counsel. In the understanding, it states that there will be a representative from the Commission on Aging who attends the monthly I-Team Elder Abuse Meetings. Richmond mentioned that in the past the Elder Benefit Specialist has attended the meetings.
- Richmond distributed the pack of information for the committee to review and initial if copy wanted.
- Nielsen had questions on Logisticare and if there had been any changes. Richmond stated that the State is still taking RFP's. Discussion held.
- Nielsen passed around the list of new County Committee appointments and chairs.
- Teichmiller commented on how nice the Volunteer Luncheon was.

Friendly Visitors/Family Caregiver Support:

Rein reported:

- Rein reported that in December, 7 families called, with two families completing the paperwork to receive In Home Support Worker Referrals.
- Rein reported that the B-Has grant is continuing and that a Living Well with Chronic Health Conditions workshop is being planned in Lac du Flambeau starting on January 16th.
- Rein mentioned that a Stepping On Fall Prevention Workshop is being planned for March in Eagle River.
- Rein has been working with Mary Kapke about holding a Powerful Tools Workshop in August in Eagle River.
- Nielsen mentioned that UW-Extension is putting together a nutrition packet that could be handed out to families involved in the In Home Support Program.

Chore:

Kapke reported:

- 21 Households, 151 hours reimbursed at \$1,233.11 for the month. Kapke has had an increase in calls about the Chore Program. Richmond explained that due to the increase of calls the hours have been cut from 8 hours a week to 7 hours a week. Balance of the program is \$8,260.93
- Richmond mentioned that the first account listed is the County Funds and those were reduced from \$20,320 to \$20,000 for 2013. Also, the second account is the Title IIIB funds and 10% of that entire budget can be carried over.

Alzheimer's:

- Richmond mentioned that in the 3 year plan we will be looking to expand this program.
- Richmond reported that all the funds were spent with a donation of \$1,426 going to the Alzheimer's Association. Richmond mentioned that the funds are grant funds and if they are not spent the funding will be cut in the future. Richmond mentioned that Kapke has worked with the Alzheimer's Association on referrals.
- Hayes asked about information for this program being sent to the primary care providers.

Escort:

- Richmond reported: 23 clients, 187 hours and more than 3,863 miles were driven. Total expense \$3,290.17. Income year to date is \$6,216.80.
- Richmond reported that the mileage reimbursement has increased.
- Richmond commented on the increase in clients needing rides to dialysis. Richmond explained the process of finding someone to transport the client.
- Richmond mentioned that \$2,400 was not spent from the Escort Program. Those funds will be placed in the DOT Trust.
- Nielsen mentioned that the Lac du Flambeau Tribe received a grant for \$165,000 from the DOT to provide bus transportation on the reservation and to Minocqua. Discussion held

Nutrition:

- Richmond reported: 1334 meals were served in December. Total expense for the month was \$19,641.18. Income year to date: \$60,247.72.
- Richmond reported that she visited the new Phelps site at the Holiday Lodge. Richmond feels that the numbers will increase.
- Richmond also mentioned that she attended the Eagle River site on the day UW-Extension gave a presentation. Richmond stated that the numbers have been steady at this site.

- Richmond went over the statistics for the 2012 Nutrition Program. Richmond said that the total number of meals for 2012 was about 4,000 less than in 2011, this is because the number of days the sites were open was reduced.
- Richmond commented on the carry over funds being approximately \$60,000 from donations. These funds will support the program at the beginning of 2013.

Elderly Benefit Specialist:

- Pamme Williams, part time Elder Benefit Specialist, presented the report.
- Williams explained the different reporting systems.
- Williams mentioned that there are 13 volunteers who helped with Medicare Part D and with the reporting systems.
- Williams talked about the Insurance Puzzle Workshop and how the workshops will continue. 13 people attended the December workshop
- 111 individuals served with 111 separate and distinct issues.
- Financial impact was \$113,721.83 for December.

ADRC:

- Richmond introduced Laura Rozga, Information and Assistance Specialist, to the committee. Rozga gave information to the group about her past work experiences.

Agenda Item #6 Old Business

Monthly Expense Report

Financial Report

- Richmond reported that the financial report is for the entire 2012 year. Richmond mentioned that the form will look different in 2013 because the account numbers have been changed.
- Teichmiller mentioned that on second side of the report contained the ADRC calculations for sharing the cost of the building and some of Richmond's salary.

Agenda Item #7 New Business

Travel Requests

- Travel Request sheet was distributed.
- Teichmiller asked that the committee also add the Director attending the New Director Training on March 19-20, 2013 in Stevens Point.
-Motion to approve the travel request sheet with the addition of the New Director Training by Hayes with a second by Nielsen. Carried.

Request for Office Equipment:

- Richmond spoke with Chris Kamps, IT, about getting a cell phone. Kamps stated that several department heads had cell phones that they were able to use when out of the office on County business. Richmond had spoken with Teichmiller about purchasing a phone and contract. The cost of the phone is \$99 and the carrier for the County is Verizon.
- Motion to approve the wireless phone and monthly charge as stated was made by Hayes with a second by Nielsen seconding. Carried.

Agenda Item #9 Public Comment

- Discussion held on recent e-mail and mail scams

Agenda Item #10 Letters and Correspondence

- Teichmiller stated that the Commission on Aging has received notice of a SHIP performance award grant worth \$3,000. He will be bringing a resolution to the full County Board in January and Richmond will post the resolution on the February agenda for the official approval from our committee.

Agenda Item #11 Review of Vouchers:

- There were no vouchers to approve

Future Meeting Date:

Monday February 18, 2013 at the COA/ADRC Building at 9:00 am

Meeting adjourned at 10:34 a.m. made by Proven and seconded by Briggs. Carried.

Minutes reflect the recorders notations and are subject to approval by the appropriate board or committee.

Submitted by:

Approved by:

Amie Rein
Reported

Susan Richmond
Director